

Computer Exploration



FORT LUPTON
PUBLIC & SCHOOL LIBRARY

Class Goals

- Introduce helpful tasks for computers
- Offer ideas for further exploration



Internet use

- Browsers: Programs that access the internet, facilitate navigation



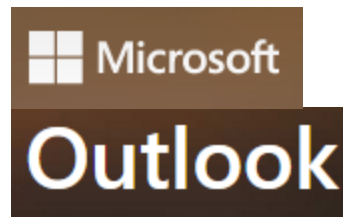
Internet searching

- Search Engines: Find unknown web addresses, resources



Email

- Many, many options: Some are free, others require subscriptions



Microsoft Office

- Paid subscription
- Many components, these are examples
- Widely used
- Several programs available on library computers



Word



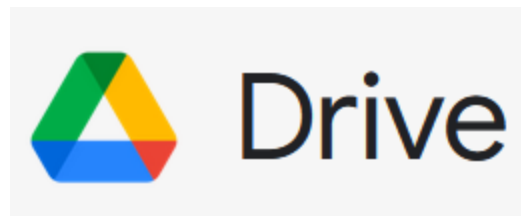
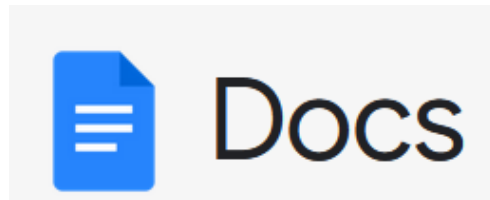
Excel



PowerPoint

Google Suite

- "Free" alternative to Microsoft Office, requires Gmail email address
- Easy sharing/collaborating
- Similar structures to MS Office, not identical





Exploration

[Photo by Taryn Elliott from Pexels](#)



[Photo by Olya Kobruseva from Pexels](#)

When it's not working...



Take a break!

Try a search engine!

