Computers Exploration

1. Open a fresh document in Microsoft Word or Google Doc
2. Open an internet browser, and type a search in the address bar at top of page, or open a preferred search engine first and use that to look for a desired topic
   o Potential options
     ▪ How-to video on _____
     ▪ Recipes for _____
     ▪ Pictures of _____
     ▪ News
     ▪ Travel to _____
3. In your document, type a few notes about what you found. Copy and paste the web address in case you want to get back to it later
4. Create a new presentation in Powerpoint or Google Slides
   o Insert text and a picture about your previous search topic (copy and paste or write fresh)
5. If you have time, open a numbers program (Excel or Google Sheets) and create a basic spreadsheet
   o Holiday names and dates
   o Family names and birthdays
   o Grocery items and how many to get
   o Holiday shopping budget (names, ideas, cost thoughts)
6. Explore search engines or browsing – what are stumbling blocks, what do you find interesting? Do you have favorites?